

# Educational Benefits Form

## School Services

Depending on your circumstances you may be entitled to Free School Meals, Assistance with School Uniform and Assistance with Home to School Transport. Please provide the requested information and if you are entitled we will contact you.

### Child Details

Surname	Forename	Date of Birth	School
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

All Applications will be assessed annually for Free School Meals and, at the end of each academic year, for Assistance with School Uniform. Please read the details on the back of this form and indicate below if you would like to apply for Assistance with Home to School Transport.

Is this application for Assistance with Transport? Yes  No

### Address This must be the main residence of the child(ren)

Address 1

Address 2

Address 3  Post Code

### Parent/Carer's Details

Mr  Mrs  Miss  Ms

Surname  Forename

Home telephone  Email

Mobile telephone  Relationship to child(ren)

National Insurance Number

Parent/Carer's Date of Birth

**Please carefully read the criteria below before applying. We may request copies of proof of your eligibility to Educational Benefits if standard checks are unsuccessful. Please note that the criteria for the following benefits are correct as of July 2013 and are subject to change.**

### (A) Free School Meals

To qualify for assistance with Free School Meals your child must be in **full time education** and parent/carer's must be in receipt of one of the following benefits:

1. Income Support or Employment and Support Allowance (Income-related)
2. Income-based **not** Contribution-based Jobseekers Allowance
3. Child Tax Credit with an annual household income below £16,190 **and not** receiving Working Tax Credit
4. Support under part VI of the Immigration and Asylum Act 1999
5. Guarantee element of State Pension Credit.

## **(B) Assistance with School Uniform**

**Please note help is not available to children at primary school or children in Year 11.**

For assistance with school uniform, children must be starting Years 7, 8, 9, or 10 and the parent/carers must be entitled to Free School Meals through one of the qualifying benefits detailed in section A of this form.

Vouchers will automatically be sent out to those children in receipt of Free School Meals before the end of each academic year.

**Please note you are only entitled to one voucher per child per academic year.**

## **(C) Assistance with Home to School Transport**

To be eligible for assistance with home to school transport you must;

1. Be either in receipt of Free School Meals, or your maximum level of Working Tax Credit (have no reduction due to your income on this year's Tax Credit Notice). Your child must also be attending one of the three nearest schools with places available, which is between 2 - 6 miles from their home address.

or

2. Fulfil the criteria under the City of York Home to School Transport Policy (details of which are available at [www.york.gov.uk/schooltransport](http://www.york.gov.uk/schooltransport))

**If you are not entitled to Free School Meals, please attach a recent copy of your Tax Credit Notice. For secondary school applications please enclose a passport sized photo.**

If you require short term assistance due to exceptional circumstances such as illness please outline your requirements below and attach any supporting documentation from social workers or medical practitioners.

## **Declaration**

I certify that I am in receipt of one or more of the above detailed benefits and that I am entitled to claim benefits for the above named child(ren).

I certify that the information I have provided above is true and correct. I authorise the City of York Council to continually check my eligibility to educational benefits with the Department for Education and the Department of Work and Pensions until I notify them otherwise.

I agree to inform the City of York Council if any of my circumstances change that would affect my entitlement to any benefits.

I understand that I am responsible for any costs incurred from receiving any benefits whilst not entitled.

Signed

Date

**Return to School Services, West Offices, Station Rise, York, YO1 6GA or [education@york.gov.uk](mailto:education@york.gov.uk) (01904 551554)**

**Please attach copies of any required proof to this form. Failure to do so may delay your application.**